JANE DOE

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PROFESSIONAL SUMMARY

Certified teacher with 4 years supporting middle school English language arts instruction, differentiated lesson planning, classroom management, assessment analysis, and family communication. Committed to clear routines, student growth, and inclusive classroom practices.

CERTIFICATION

State Teaching Certification, English Language Arts 6-8 Active

SKILLS

Instruction: curriculum design, lesson planning, differentiated instruction, formative assessment, student growth tracking
Classroom Support: classroom management, IEP/504 accommodation support, family communication, small-group instruction
Tools: Google Classroom-style LMS, gradebook systems, assessment dashboards, presentation tools

EXPERIENCE

Public Middle School
English Language Arts Teacher Aug 2021 - Present

- Teach 120 students across 5 sections of grade 7 ELA, designing standards-aligned units with reading, writing, discussion, and formative assessment checkpoints.
- Increased benchmark writing proficiency by 14 points by implementing rubric-based feedback, revision cycles, and small-group conferences.
- Collaborate with special education and multilingual learner teams to adapt lessons, support IEP/504 accommodations, and monitor student progress.
- Built family communication cadence through weekly updates and targeted outreach, improving assignment completion for students needing additional support.

Public Elementary School
Student Teacher Jan 2021 - May 2021

- Planned and delivered small-group literacy lessons for 18 students, using exit tickets and running records to adjust instruction.
- Co-taught intervention block for readers below benchmark, documenting fluency progress and next-step supports for mentor teacher review.

PROFESSIONAL LEARNING

Restorative classroom practices workshop 2025
Differentiated literacy instruction institute 2024

EDUCATION

Public University, Bachelor of Arts in Education May 2021